THOSE IN ATTENDANCE: Greg Hembrock, Chair; Janet Smith, Vice-Chair; Marissa Day; Sharon Serpico Hanson; Ann Sowder; Debra Stafsholt; Patricia Stokes; Jo-Anne Ting; Andrea Zavala; Rachel Sahlman, Friends of the Library (FOL) Liaison; Ed Parigian, Park City Council Liaison

STAFF IN ATTENDANCE: Adriane Herrick Juarez, Executive Director; Angela Dohanos, Assistant Director & Head of Cataloging & Collections; Becca Lael, Head of Events and Publicity; Christine Roh, Head of Information, Technology, & Circulation

I. ROLL CALL
Mr. Hembrock called the meeting to order at 12:00 PM.

II. APPROVAL OF MINUTES
Ms. Stafsholt motioned to approve the minutes from the Library Board Meeting on July 15th. Ms. Stokes seconded the motion, which passed unanimously.

III. COMMUNICATIONS AND DISCLOSURES FROM BOARD, LIAISONS, AND STAFF
Ms. Herrick Juarez discussed a Park Record Letter to the Editor which mentions Park City Library and criticizes films that were screened in conjunction with America 250 celebrations due to their DEI content, saying tax payer dollars should not be expended on such content. She clarified that these films were not screened by the Park City Library, rather Park City Film, a library building tenant.

Ms. Sowder mentioned the Summit County Library's move into their new building and that volunteer help is requested in September and October.

Mr. Hembrock mentioned the First Community bank offers volunteer hours that may be useful for the FOL book sale.

IV. DIRECTOR'S REPORT AND STATISTICS
Ms. Hanson asked about the Spanish translation help offered to other City departments. Ms. Herrick Juarez explained that we offer support to other departments and other departments offer the same assistance. Ms. Hanson asked about the passing of guinea pig Pepe. Ms. Ting asked about our new database Brain HQ which provides personalized memory exercises.

V. FRIENDS OF THE LIBRARY REPORT
Ms. Sahlman passed around flyers for the upcoming used book sale which will be over Labor Day weekend. Three requests from the library were approved at the meeting last week, including for school break activities, earth day activities, and for a kid-friendly cardboard cutter. Ms. Sahlman encouraged people to join or renew their FOL membership. Mr. Hembrook said he is interested in learning more about how the FOL receives requests in a future meeting.

VI. OLD BUSINESS

Subcommittee Updates
Ms. Smith gave an update on the Senior Services subcommittee: the committee met Monday with the goal of brainstorming enhancing library services to seniors. Brainstorming ideas included an Intergenerational Book Club, sending personalized emails to seniors, training to help staff engage with seniors, and speaker series specifically on history topics of interest to seniors.

Ms. Dohanos gave an update on the Library Building subcommittee: the concrete pad for the book drop is finished, the lift is installed in the Santy, shade for the patio has been funded, and PC Tots is also looking into a shade for their playground.

Mr. Hembrock gave an update on the Strategic Plan subcommittee: they are reviewing the SWOT analysis to fit items into pillars of service. They may host a survey to get input from the community.

Ms. Dohanos reviewed the stats corrections to FY26 which centered around programs and attendance.

VII. NEW BUSINESS

Ms. Herrick Juarez said that Park City Municipal Corporation (PCMC) asked the Library Board to review possible book locker access at the 5-acre site that is under discussion for development. There was conversation about accessibility and parking needs/priorities for the book locker site. Board members agreed that they would endorsed a book locker at the site if PCMC will make adjustments for parking and ease of accessibility to the book locker. Mr. Hembrock asked for a motion to recommend to PCMC that a book locker be installed on the site if the Board's requests for adjustments to increase ease of access be addressed. Ms. Stokes made the motion. Ms. Hanson seconded the motion, which passed unanimously.

VIII. EDUCATION ITEM

Ms. Roh gave an education item on the new Park City Library mobile app.

X. OTHER/SUMMARY

None.

XI. ADJOURN

Ms. Smith moved to adjourn the meeting, which Ms. Hanson seconded. The meeting was adjourned at 1:27pm.

UPCOMING SCHEDULE

The Park City Library Monthly Board of Directors Meeting will be held on Wednesday, September 16, 2026, from 12:00 PM until 1:30 PM in the Park City Library, 1255 Park Avenue, Park City, Utah 84060. This meeting will be open to the public both in-person and electronically. If you wish to attend this meeting electronically, please contact the Library Board Secretary, Kate Black, at kate.black@parkcity.gov, prior to this meeting time to receive login information.